

# Workplace Learning Form



Please complete this form to register your interest for work experience at Infront.  
Email your completed form and relevant information to [payroll@infronthelectrical.com](mailto:payroll@infronthelectrical.com).

**Please note:**

- 2 weeks' notice prior to start date
- Minimum 1 week, maximum 2 weeks for placement
- Infront cannot guarantee the availability of employment following placement
- You will need to supply your own PPE
- All job sites require White Card

Please complete all fields in **Section 1: Student and placement details**.  
Infront Electrical will complete **Section 2: Placement confirmation details** and return to you once the placement is finalised.

Section 1: Placement confirmation details (Please complete all fields below)			
<b>Student Details</b>			
Name (Family & Given)			
Street Address			
Suburb		Post Code	
Email Address			
Mobile Number			
<b>Placement Details</b>			
Start Date			
End Date			
<b>Emergency Contact Details</b>			
Name (Family & Given)			
Relationship			
Mobile Number			
<b>Are you</b>			
Currently studying year 10, 11, 12 or a relevant certificate in an Australian Education Institution?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Covered by appropriate insurance from the educational institution for the placement?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Able to provide proof of insurance coverage from the school/institution?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Able to provide proof of insurance coverage from third party insurer? Please Provide Policy No. _____	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Signature</b>			
Student Signature:	Date:		

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Section 2: Placement confirmation details (Complete only once Infront Electrical has confirmed the placement)			
<b>Confirmed Placement Details</b>			
Start Date		End Date	
Site Name			
Site Address			
Suburb		Post Code	
Foreman			
Contact Details			
Start Time			
Finish Time			
Site Induction			
<b>PPE &amp; Licences</b>			
<input type="checkbox"/> White Card <input type="checkbox"/> Hard Hat <input type="checkbox"/> Steel Cap Boots <input type="checkbox"/> Hi-Vis Clothing (Long sleeve shirt) <input type="checkbox"/> Long Pants <input type="checkbox"/> Safety Glasses			
<b>Signature</b>			
Infront Signature:		Date:	

Infront Office Details			
Contact	Tamara Mathie		
Position	Office Manager		
Address	43a Woodforde Road, Magill	Post Code	5072
Email Address	<a href="mailto:t.mathie@infronthelectrical.com">t.mathie@infronthelectrical.com</a>		
Contact Number	(08) 8332 0499		